



Referral to Hitchin Primary Behaviour Support Service

Student Details:		
First Name:	Middle Name(s):	Family Name/Surname:
Date of Birth:	Current Year Group:	Female/Male:

School Details:	
Name of School:	
Date of Referral:	
Name of staff member completing referral:	
Position of staff member:	
Is your school Herts Steps trained?	

SEND (tick as appropriate)		
Not on SEN register		If on SEND register, what are the main presenting needs?
SEND support		
Evidence being gathered for EHC plan		
EHC plan assessment pending		
EHC plan pending		
EHC plan		Additional Information
Difficulties pre-lockdown yes/no		

Parent/Carer Details:			
Full Name:	Home Tel:	Mobile Tel:	Work Tel:
Address:		Email:	Relationship to pupil:

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Full Name:	Home Tel:	Mobile Tel:	Work Tel:
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Key Stage 1 & 2 Present Attainment:			
	Working Below ARE	Working At ARE	Exceeding ARE
Reading			
Writing			
Maths			

Attendance Data:	% attendance	% punctuality
Current academic year		
Previous academic year		

Fixed Term Exclusions:		
Start Date	No. of Days	Reason

Nature of concern (please tick all that apply)												
Risk of school failure through disaffection/non-attendance												
Rapidly deteriorating behaviour												
Impact of their behaviour on own learning	Low	1	2	3	4	5	6	7	8	9	10	High
Impact of their behaviour on the learning of others	Low	1	2	3	4	5	6	7	8	9	10	High
Impact of their behaviour on teacher's delivery of curriculum	Low	1	2	3	4	5	6	7	8	9	10	High
Risk of fixed term exclusion	Low	1	2	3	4	5	6	7	8	9	10	High
Risk of permanent exclusion	Low	1	2	3	4	5	6	7	8	9	10	High

Where does the behaviour occur? (tick all that apply)	Please describe below behaviours frequently observed:										
Classroom											
Corridor											
Dining room											
Playground											
At home											
Other (please specify)											

What support/strategies are presently in place?

**Hertfordshire Behaviour Strategy: See Appendix 4 Hertfordshire's Tiered Approach to Behaviour for examples of good practice including: Policy, Induction, Pastoral/Therapeutic Support, CPD, Communication, Support from FSW and other agencies.**

**Tier 1-the school provides support from its own resources to children who are beginning to experience difficulties. (This list is not exhaustive.)**

<b>Provided and in place:</b>	<b>YES</b>	<b>NO</b>
Rewards & Consequences programme		
Behaviour expectations outlined		
TA floating classroom support		
Draw and Talk interventions		
Nurture Group		
Pastoral Team support		
Protective behaviours delivered by school		
Mentoring		
Family support worker		
Therapeutic services		
SENDCo support/interventions		
Advice from local schools, special schools, Primary Behaviour Services		
CAMHs		
School Nurse		
School based targeted interventions		
Use of Step On strategies		

**Tier 2-the school accesses enhanced support for children that continue to struggle. (This list is not exhaustive.)**

<b>Provided and in place:</b>	<b>YES</b>	<b>NO</b>
1:1 support in class/playground		
School Family Support Worker		
Young Carers Referral		
CAMHs Step 2		
ISL Educational Psychologist surgery time		
SENDIASS		
ISL SEND advice		
Individual Behaviour Support Plan		
Risk Management Plan		
Risk Assessment		
NESSie		
Pastoral Support Programme		

**Signed:** \_\_\_\_\_ (school)

**Date:** \_\_\_\_\_

**Signed:** \_\_\_\_\_ (parent/s)

**Date:** \_\_\_\_\_

Please return this referral by email (password protected), along with a Single Service Request Form (your hard copy signed by a parent) to:-

Sarah Lindus Lead Teacher Hitchin Primary Behaviour Support Service

[leadteacherhpbs@oughton.herts.sch.uk](mailto:leadteacherhpbs@oughton.herts.sch.uk)